



SUMMER CAMP CONDUCT GUIDELINES

Each child is expected to follow these guidelines while participating in the Little Scholars summer camp program at UR to ensure fellow students, staff members, and families have a positive experience.

EXPECTATIONS FOR EACH CHILD

- Responsible for their words and actions.
- Respectful of others and the environment.
- Follow directions from the Little Scholars teachers and staff.
- May not bring electronic devices to camp.

If a child needs to carry a cell phone for emergencies, it must be given to the teacher at the beginning of each day.

UNACCEPTABLE BEHAVIORS

- Compromising the health and safety of themselves, other children, UR employees, or Little Scholars staff.
- Stealing, damaging, or failing to care for others' property, including UR's.
- Negatively disrupting the program, refusing to participate in the program, and/or not following the guidelines of the program.
- Leaving the program without adequately notifying the Little Scholars staff.
- Using profanity and/or inappropriate language, including racial slurs and derogatory comments towards themselves, other children, UR employees, or Little Scholars staff. This includes displaying clothing or other personal items with offensive content.

COURSE OF ACTION

- 1st OFFENSE- Little Scholars staff will redirect the child to more appropriate behavior, and the child will be reminded of the behavior guidelines.
The incident will be documented to include what the behavior problem is, what provoked the problem, and the corrective action taken.
- 2nd OFFENSE- In addition to speaking with the student, Little Scholars staff will contact the parent or guardian by phone. The parents or guardians may be asked to pick their child up from camp.
The incident will be documented to include what the behavior problem is, what provoked the problem, and the corrective action is taken. The written document will be shared with UR's Risk Management Department.
- 3rd OFFENSE- Little Scholars staff will contact the parent or guardian by phone, and the parents or guardians will be asked to pick up their child from camp immediately.
The child will not be allowed to return to camp and will be removed from any future camps. The UR guardian will pay the \$50 cancellation fee (payroll deduction) for any future camp weeks for which the child was registered. The incident will be documented to include what the behavior problem is and what provoked the problem. The written document will be shared with UR's Risk Management Department, and the HR department will be notified.



ZERO TOLERANCE

Any of the following incidents will cause a child to be immediately removed from the program and not be allowed to return to any future camps.

- Inappropriate physical contact with themselves, another child(ren), UR employees, or Little Scholars staff.
- Bullying or acts of aggression or violence to themselves, another child(ren), a UR employee, or Little Scholars staff.
- Possession or use of illegal substances, tobacco, or alcohol.
- Possession of weapons, including any object that may cause harm to another or place another person in fear of their safety.

Little Scholars staff will contact the parent or guardian by phone, and the parents or guardians will be asked to pick their child up from camp immediately. The UR parent or guardian will be responsible for paying the \$50 cancellation fee (payroll deduction) for any future camp weeks for which the child was registered. The incident will be documented to include what the behavior problem is and what provoked the problem. The written document will be shared with UR's Risk Management Department, and the HR department will be notified.