



University of Richmond  
Summer Youth Programs 2024

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# Welcome!

## CAMP DATES

- June 17–June 21, 2024 **No Camp 6/19**
- June 24–June 28, 2024
- *no camp week of July 4th*
- July 8–July 12, 2024
- July 15–July 19, 2024
- July 22–July 26, 2024
- July 29–August 2, 2024
- August 5–August 9, 2024

9-9:15	9:15-10:30	10:30-11:30	11:30-12:45	12:45-1:45	1:45-3:00	3:00-3:30	3:30-4:00
CHECK IN TABLE		SNACK OUTSIDE		LUNCH OUTSIDE			CLEAN UP REVIEW
ACTIVITIES	LESSON	RESTROOM	LESSON	RESTROOM	LESSON	OUTSIDE	DISMISSAL

 LITTLE SCHOLARS

\*This schedule may be altered at the direction of the teacher as needed.

9am Drop Off in the classroom and 4pm Pick Up in the classroom

**Teachers will check IDs at the door EVERYDAY!**

Students may not walk across campus even if they have permission from their parents.

# All camps are held in the Humanities Building

## Humanities Building

<https://www.richmond.edu/visit/maps/print/campus.pdf>

Rising K group

Rising 1<sup>st</sup>-3<sup>rd</sup> grade

Rising 4<sup>th</sup>-6<sup>th</sup> grade

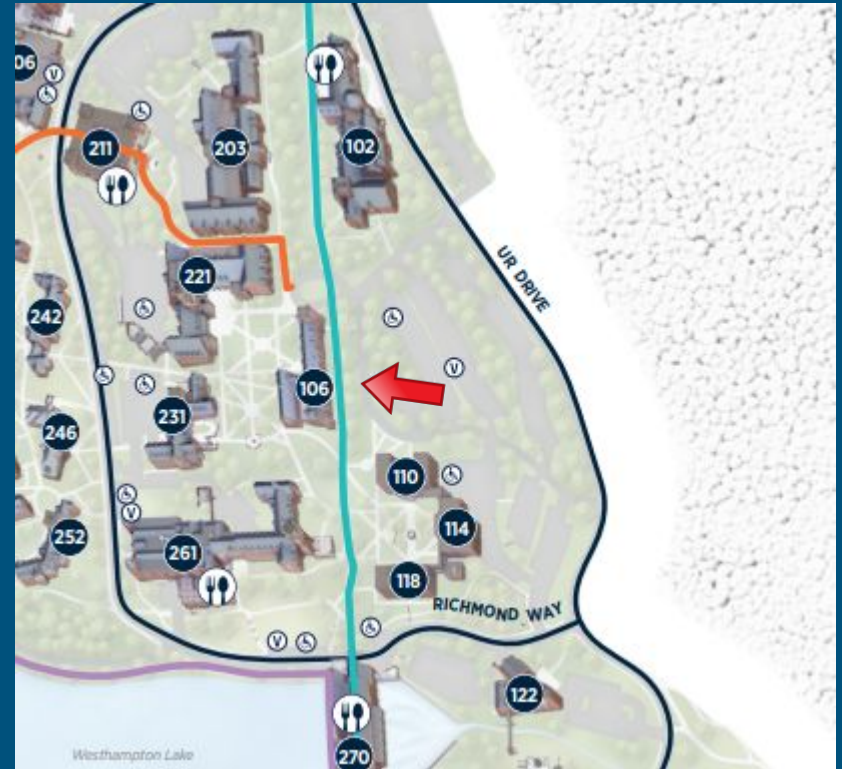
**Before and After Care OPENS MONDAY, WILL REMAIN OPEN ALL SUMMER**

\*\*ROOMS TBD\*\*

Before Care: 8 a.m. - 9 a.m., M-F (\$40/week per student)

Camp Session: 9 a.m. - 4 p.m.

After Care: 4 p.m. - 5:15 p.m., M-F (\$45/week per student)



# FAQs

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## *What to send with my child?*

A big smile, two snacks, a water bottle, and lunch. Please make sure all are labeled with your child's name. We will not have access to a fridge or microwave. Please feel free to bring sunscreen (or apply at home!), teachers are happy to re-apply throughout the day if you would like.

## *What to not send?*

Please refrain from sending electronic devices to camp.

## *May I pick my child up for lunch?*

YES! We ask that you sign your children in and out for lunch. Please note that parents are NOT allowed to eat lunch in the classroom this year and are only allowed to sign out their students, not friends. .



# SUMMER CAMP CONDUCT GUIDELINES

*Each child is expected to follow these guidelines while participating in the Little Scholars summer camp program at UR to ensure fellow students, staff members, and families have a positive experience.*

**EXPECTATIONS FOR EACH CHILD** • Responsible for their words and actions. • Respectful of others and the environment. • Follow directions from the Little Scholars teachers and staff. • May not bring electronic devices to camp. If a child needs to carry a cell phone for emergencies, it must be given to the teacher at the beginning of each day.

**UNACCEPTABLE BEHAVIORS** • Compromising the health and safety of themselves, other children, UR employees, or Little Scholars staff. • Stealing, damaging, or failing to care for others' property, including UR's. • Negatively disrupting the program, refusing to participate in the program, and/or not following the guidelines of the program. • Leaving the program without adequately notifying the Little Scholars staff. • Using profanity and/or inappropriate language, including racial slurs and derogatory comments towards themselves, other children, UR employees, or Little Scholars staff. This includes displaying clothing or other personal items with offensive content.

## COURSE OF ACTION

• **1st OFFENSE**-Little Scholars staff will redirect the child to more appropriate behavior, and the child will be reminded of the behavior guidelines. The incident will be documented to include what the behavior problem is, what provoked the problem, and the corrective action taken.

• **2nd OFFENSE**- In addition to speaking with the student, Little Scholars staff will contact the parent or guardian by phone. The parents or guardians may be asked to pick their child up from camp. The incident will be documented to include what the behavior problem is, what provoked the problem, and the corrective action is taken. The written document will be shared with UR's Risk Management Department.

• **3rd OFFENSE**- Little Scholars staff will contact the parent or guardian by phone, and the parents or guardians will be asked to pick up their child from camp immediately. The child will not be allowed to return to camp and will be removed from any future camps. The UR guardian will pay the \$50 cancelation fee (payroll deduction) for any future camp weeks for which the child was registered. The incident will be documented to include what the behavior problem is and what provoked the problem. The written document will be shared with UR's Risk Management Department, and the HR department will be notified.

**ZERO TOLERANCE** Any of the following incidents will cause a child to be immediately removed from the program and not be allowed to return to any future camps. • Inappropriate physical contact with themselves, another child(ren), UR employees, or Little Scholars staff. • Bullying or acts of aggression or violence to themselves, another child(ren), a UR employee, or Little Scholars staff. • Possession or use of illegal substances, tobacco, or alcohol. • Possession of weapons, including any object that may cause harm to another or place another person in fear of their safety. Little Scholars staff will contact the parent or guardian by phone, and the parents or guardians will be asked to pick their child up from camp immediately. The UR parent or guardian will be responsible for paying the \$50 cancelation fee (payroll deduction) for any future camp weeks for which the child was registered. The incident will be documented to include what the behavior problem is and what provoked the problem. The written document will be shared with UR's Risk Management Department, and the HR department will be notified.

# Onsite Coordinators



Shannon Daly has been teaching for Little Scholars for nine years, six of which have been summer camp at the University of Richmond. Shannon also teaches Junior Kindergarten at St. Mary's Episcopal School. Shannon says she loves teaching and feels that it is such an honor and privilege to be a part of young children's learning experiences and adventures!



David is currently serving as a music coach at the VA Opera/ Faculty at Virginia Commonwealth University Music Department. David has also been with Little Scholars for past 6 years.



Please reach at anytime with any questions or concerns, we are so excited for a great summer with your scholars!

**Nicole Brown**  
Program Coordinator

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